

Claybanks Township

September 11, 2017
MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Smith with the Pledge of Allegiance. Members present: Smith, Freye, Eilers, Lombard and Rabe.

Agenda Additions - None

Minutes

(A) Approval of August 14, 2017 regular meeting minutes - The Country Dairy gift card purchased for the Knapp's should read that it was for use of their tables, not canopy. David Rabe made a motion to approve the August 14, 2017 regular meeting minutes as corrected. Second by Dan Lombard. All in favor. Motion carried.

Accounts Payable

(A) Approve September Payables - David Rabe made a motion to approve the general fund payables in the amount of \$7,592.65 and the park payables in the amount of \$9,274.82. Second by Dan Lombard. Rabe, yes; Freye, yes; Eilers, yes; Lombard, yes; Smith, yes. Motion carried.

Correspondence –Miscellaneous correspondence was reviewed.

Public Comment – Wes Hunter wants to start a medical marijuana growth facility. He stated the township would have to pass an ordinance before the State would issue a license. He would be willing to be part of any group working on this. He provided many documents for the board to read. There was some discussion, including the results of a recent township survey where 66% of respondents were not in favor of any marijuana facilities in the township.

Bob Carr from the Oceana County Road Commission was present. He stated he would take questions now, as well as after the meeting. Pete Shlagor wondered how far back the crew mowed as visibility is an issue at some intersections. 56th and Webster is especially bad. Mr. Carr indicated there is only one excavator to cover the whole county, which was purchased just for this purpose. Art Grumm, PC Chairman, invited Mr. Carr to stay and hear the results of the recent township survey regarding roads. He stated visibility at intersections was noted many times. Much time was spent discussing road conditions and answering questions.

Dave Borgeson stated his wife wanted him to extend her thanks for the township resurfacing Wilke Road. She wanted to know when the rest of the road to the town hall would be done.

Reports

(A) Financial – General Fund \$199,398.48; Fire Fund \$58,184.19; Road Improvement Fund \$31,105.20, Park Fund \$66,014.13.

(B) Zoning Administrator – Report given by John Muchna. Issued no permits. He did issue one land split and stated this was his last one. He reiterated that he does not feel qualified to do land splits and wants to be relieved of the responsibility. He stated he needs an assistant and wanted to nominate the Clerk, who declined. The board was in agreement that a job description needs to be drawn up for the Zoning Administrator and an assistant, as at some point in the future John will want to retire. An assistant working alongside him to learn the job would be prudent.

- (C) **Planning Commission** - Report given by Art Gramm. Art provided the board with survey results to date. The Planning Commission will hold their last of four required meetings for the year on October 17, 2017 at 7:00 p.m.
- (D) **Zoning Board of Appeals** - Minutes were read by David Rabe. The ZBA granted the variance to add on to an existing building, maintaining the same roofline, which currently does not comply with zoning. A roofline height of 21' 8" was approved, or maintain the existing roofline. There was a lot of conversation about the amount of variances granted and a question of whether our ordinance needs to be amended in any area.
- (E) **Cemetery Committee** - Report given by Carol Royalty. The cemeteries look very nice. The water can be turned off at any time.
- (F) **Park** - Report given by Jesse Cisneros. Jesse would like the board to adopt a three day minimum stay on holidays. He stated we are losing a lot of money on these reservations as he is having to turn down people who want to stay the whole holiday. Jesse is leaving on Tuesday, September 19. He will come back in October to finish up the water lines. He will have the power grid shut down when he leaves. Sunday, September 17, is the last day of the season. He feels we had a good season. Visibility is a problem leaving the park. He states there have been a lot of near misses. A lot of brush needs to be cut down as it has become quite large (chainsaw material). There has been a skunk in the park all summer long. He would be glad to have Jake Jancek come back as a helper next year. David wondered how many picnic tables we need for next year. Jesse stated the tables we have been buying are not holding up hardware-wise. He would like to see better tables. Three good ones would be a start.

Unfinished Business

- (A) **Copier at the Town Hall** - Brenda Eilers will pick it up this week. She stated Best Buy is requiring proof of tax exempt status. No one is sure where the paperwork from the State of Michigan stating this is. She will pay the sales tax and get reimbursed next month.
- (B) **New Truth-in-Taxation Hearing Date** - Mary Freye forgot to publish the hearing notice in the paper, so the hearing needs to be rescheduled. The hearing will be held on September 25, 2017 at 7:00 p.m. at the Claybanks Township Hall with a special meeting following to approve the proposed millage rate.

New Business

- (A) **Park Manager Bonus** - David Rabe made a motion to approve a \$2,500.00 end of season bonus for the park manager. Second by Brenda Eilers. Eilers, yes; Lombard, yes; Smith, yes; Rabe, yes; Freye, yes. Motion carried. Mary Freye made a motion to pay the federal payroll taxes from the bonus and the state payroll taxes, including those from the bonus once it is figured. Second by Brenda Eilers. Lombard, yes; Rabe, yes; Freye, yes; Smith, yes; Eilers, yes. Motion carried.
- (B) **Review Planning Commission Survey Results** - Some of the results were discussed earlier in the meeting. The other results were reviewed. The Planning Commission will want to know if the board has any recommendations as a result of the results.
- (C) **Ten Strategies for Ordinance Enforcement (Civil Infraction Process) Discussion** - Mary Freye received this document as part of a monthly email received from a municipal law office and felt it was worth discussing and looking into. Some board members felt this was something we should consider as a uniform way of enforcing the ordinance. Dick Smith was not in favor of it.

Supervisor Comments - None

Adjournment - 8:52 p.m.

Respectfully submitted,

Mary A. Freye, Clerk