

Claybanks Township

November 13, 2017
MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Smith with the Pledge of Allegiance. Members present: Smith, Freye, Eilers, Lombard and Rabe.

Agenda Additions - None

Minutes

- (A) Approval of October 9, 2017 regular meeting minutes** - David Rabe made a motion to approve the October 9, 2017 regular meeting minutes. Second by Dan Lombard. All in favor. Motion carried.

Accounts Payable

- (A) Amend Budget** - Road Improvement expense is over budget by \$2,005.34. David Rabe made a motion to transfer \$2,005.34 from the Contingency Fund to the Road Improvement expense. Second by Brenda Eilers. Rabe, yes; Freye, yes; Eilers, yes; Lombard, yes; Smith, yes. Motion carried. New Road Improvement expense balance - \$0.00. New Contingency balance \$4,977.66.
- (B) Approve November Payables** - Dan Lombard made a motion to approve the general fund payables in the amount of \$10,641.28 and the park fund payables in the amount of \$625.88. Second by David Rabe. Lombard, yes; Rabe, yes; Freye, yes; Smith, yes; Eilers, yes. Motion carried.

Correspondence – Emails received from the Rasmussen families concerning the proposed swine facility were read aloud, as requested. Miscellaneous correspondence was reviewed.

Public Comment – There were questions about the proposed swine facility in the township, i.e. what it will do to roads with increased traffic and when manure is spread how long it will be on the ground before it is tilled in. Board members who are also farmers stated manure is supposed to be tilled in within 24 to 48 hours. This is regulated by the DEQ and they can be called if anyone is in violation.

Reports

- (A) Financial** – General Fund \$193,548.87; Fire Fund \$58,184.19; Road Improvement Fund \$31,105.20, Park Fund \$54,054.67.
- (B) Zoning Administrator** – Report given by John Muchna. Issued two permits.
- (C) Planning Commission** - Report given by Art Grumm. The Planning Commission will meet again in December to talk about a potential ordinance for solar farms.
- (D) Cemetery Committee** - No report given. Art Grumm did state it has been very quiet in the cemeteries!

Unfinished Business

- (A) Zoning Administrator Job Description** - Copies of three different job descriptions were brought to the meeting. Grant Township does not have a job description. Since this is time intensive to work through, the board will hold another work session on December 27 at 10:00 a.m.
- (B) Pursue Civil Infraction Ordinance?** - After discussion, the board asked the Planning Commission to work on drafting a Civil Infraction Ordinance for the township.

- (C) **Playground Structure for Park** - David Rabe made a motion to table this until we work on the FY 18/19 budget. Second by Brenda Eilers. All in favor. Motion carried.
- (D) **Snowplowing** - Karl Lemmen is willing to provide snowplowing services for the township hall again this year. Dan Lombard made a motion to hire Karl Lemmen for snowplowing services this winter. Second by David Rabe. All in favor. Motion carried.

New Business

- (A) **Wes Hunter - Medical Marijuana Facility Request** - Mr. Hunter came with his attorney. Mr. Hunter would like the township to adopt a medical marijuana ordinance so he can proceed with his application to the State of Michigan for a medical marijuana facility. Mr. Hunter's attorney made a lengthy presentation, explaining the different levels of licensing and rules yet to come. He also answered questions from the board and audience. The board thanked him for coming. No action was taken by the board.
- (B) **Schultz Special Use Permit** - After reviewing the application and holding a public hearing the Planning Commission is recommending that the board approve the Schultz Special Use Permit for a dog grooming facility at their residence with the exception of no outdoor kennels. Dan Lombard made a motion to approve the Schultz special use permit for a dog grooming facility at their home. Second by Brenda Eilers. Eilers, yes; Lombard, yes; Smith, yes; Rabe, yes; Freye, yes. Dan Lombard then amended his motion to include no outdoor kennels. Brenda Eilers was in agreement. Smith, yes; Rabe, yes; Eilers, yes; Lombard, yes; Freye, yes. The motion was amended.
- (C) **Marsh Proposed Swine Facility** - Discussed where the site is to review the application on the DEQ website. It is under the MiWater link. The time to comment has been extended into December.
- (D) **Proposal for Access MyGov Internet Services** - Brenda Eilers would like to see the township utilize this program through BS&A. It would provide property tax information to property owners free of charge, but would charge everyone else, i.e. realtors and appraisers who regularly call, fax and email for property tax information. There is also an option where the township would pay a \$1,575 annual subscription fee, but Brenda is not recommending that. She would also like to select the daily update option vs. live. Brenda Eilers made a motion to use the version of the Access MyGov that is free to property owners and pay per hit for everyone else, with daily updates to BS&A. Second by David Rabe. Freye, yes; Rabe, yes; Smith, yes; Lombard, yes; Eilers, yes. Motion carried. A link will appear on the new website when it is launched.
- (E) **Threaded Hook-up at Park Pump-out Station** - We received an email from a camper who enjoyed the park, but asked if we could put a threaded end on the hose at the pump-out station to assist in cleaning out the holding tank system. David Rabe will look into this to see if it can be done.

Supervisor Comments - None

Adjournment - 9:24 p.m.

Respectfully submitted,

Mary A. Freye, Clerk