

Claybanks Township

March 13, 2017
MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Smith with the Pledge of Allegiance. Members present: Smith, Freye, Eilers, Lombard and Rabe.

Agenda Additions – Unfinished Business C) Downed Tree in Park

Minutes

(A) Approval of February 13, 2017 regular meeting minutes - Corrections: Under Public Comment - Correct spelling of John Bumstead to Jon Bumstead and Jeff Hansen to Geoff Hansen. Under Financial Report: Park Fund should be \$61,385.86 (decimal was missing). New Business A) Change "They would use all 168 sites..." to "They would use all sites..." David Rabe made a motion to approve the February 13, 2017 regular meeting minutes as amended. Second by Brenda Eilers. All in favor. Motion carried.

Accounts Payable

(A) Approve Payables - It should be noted that the Staples bill was for Treasurer supplies, as well as toner for the town hall printer. David Rabe made a motion to pay the general fund payables in the amount of \$7,828.11 and the park fund payables in the amount of \$3,304.38. Eilers, yes; Rabe, yes; Lombard, yes; Freye, yes; Smith, yes. Motion carried.

Correspondence –Miscellaneous correspondence was reviewed. David and Sharon Rabe received a letter from the Census Bureau verifying their address and the fact that they are the contacts and will be working on the documents received last month.

Public Comment – None

Reports

- (A) Financial** – General Fund \$140,059.18; Fire Fund \$33,081.46; Road Improvement Fund \$52,095.20, Park Fund \$63,765.36.
- (B) Zoning Administrator** – Report given by John Muchna. No permits issued. Mr. Muchna stated he spoke to Assessor Jim Pease about land divisions. From that conversation, it is his understanding that anyone can go to the Equalization Dept. and get whatever they want, regardless of our zoning ordinance. John doesn't understand this and reiterated he doesn't feel qualified to do land divisions. Mary Freye suggested Supervisor Smith call the Equalization Dept. and speak with Jim Pease to get more information.
- (C) Planning Commission** – No report given. It is noted that the first Planning Commission meeting for 2017 will be on April 18 at 7:00 p.m.
- (D) Cemetery Committee** - No report given.

Unfinished Business

- (A) Planning Commission Appointments** - David Rabe made a motion to reappoint Art Grumm, Jeff Davey and Peter Shlagor to the Planning Commission. Second by Brenda Eilers. All in favor. Motion carried.
- (B) Assessor Contract** - Jim Pease was offered a four year contract with a \$500 increase, making the annual salary \$19,500. Supervisor Smith reported that he wants a \$2,000 increase in salary and a two year contract. The board discussed this and felt they could

not support that increase. David Rabe made a motion to offer Jim Pease a two year contract with an annual salary of \$19,500. Second by Dan Lombard. Rabe, yes; Freye, yes; Smith, abstained; Eilers, yes; Lombard, yes. Motion carried. Supervisor Smith stated he would be seeing Mr. Pease and would let him know. Mary Freye will also follow up with a letter.

- (C) **Downed Tree in Park** - Supervisor Smith spoke with the property owner. She is under the impression, or is hoping, that it is not her property. She thinks the tree is on association property and is not hers. Mary Freye said the property owner should check her association by-laws. If it is not covered by the association it could be her responsibility. Supervisor Smith indicated she has no problem paying for it if it is hers.

New Business

- (A) **Oceana County Sheriff Agreement** - Sheriff Craig Mast presented a new agreement for the Sheriff Department to enforce the Township's ordinances. He indicated it needed to be renewed as there is a new sheriff. David Rabe made a motion to sign the agreement with the Oceana County Sheriff Dept. to enforce the Township's ordinances. Second by Brenda Eilers. Rabe, yes; Freye, yes; Smith, yes; Eilers, yes; Lombard, yes. Motion carried. Sheriff Mast briefly spoke about medical marijuana dispensaries and a new law coming into effect in December, 2017. He advised that if anyone approached us to adopt an ordinance regarding this, that we contact him as he would like to talk to us at that time. He also said that a citation was issued regarding a pitbull that was not being kept in accordance with our ordinance. This is covered further under Supervisor Comments.
- (B) **Adopt Proposed 2017-18 Township Budget** - Dan Lombard made a motion to adopt the proposed 2017-18 township budget. Second by David Rabe. Smith, yes; Rabe, yes; Lombard, yes; Eilers, yes; Freye, yes. Motion carried.
- (C) **Adopt Proposed 2017-18 Park Budget** - Brenda Eilers made a motion to adopt the proposed 2017-18 Park budget. Second by David Rabe. Freye, yes; Lombard, yes; Rabe, yes; Smith, yes; Eilers, yes. Motion carried.
- (D) **Shelby Library Contract Renewal** - Tiffany Haight was present to represent the library board. She stated there are 189 active card holders from Claybanks Township and that there were 3,016 check outs. This does not include downloadable books. David Rabe made a motion to renew the contract with Shelby Library for a fee of \$1,500.00. Second by Dan Lombard. Lombard, yes; Eilers, yes; Smith, yes; Freye, yes; Rabe, yes. Motion carried.
- (E) **Select Brine Contractor** - Dan Lombard advised that the Oceana County Road Commission (OCCR) is not using D&B Brining. He asked why and was told the Road Commission is trying to get away with only one blading this year. The accepted contractors are more expensive, but will only do one brine treatment with their product. The board was not in favor of the options presented by OCCR. It appears we can use D&B, but won't be able to use our "match" money. D&B's price will be much less than those approved by the OCCR. David Rabe made a motion to use D&B for at least one brining. Second by Dan Lombard. Smith, yes; Rabe, yes; Lombard, yes; Eilers, yes; Freye, yes. Motion carried. Dick Smith will call D&B and let them know and see if he can work out a better price.

Supervisor Comments - Regarding the pitbulls, there was another incident involving the same party discussed in previous minutes. They were issued a citation. The owner called Dick Smith and said the dogs were gone. The Sheriff recommends we let this ride out in court. The owner was present at tonight's meeting. She claims her dogs are always tied and other loose pitbulls

are in her yard. She said neighbors dogs all run loose. Sheriff Mast advised her of the proper course of action to resolve this.

Adjournment - 8:33 p.m.

Respectfully submitted,

Mary A. Freye, Clerk