

# Claybanks Township

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July 10, 2017

## MEETING MINUTES

The regular meeting of Claybanks Township was called to order at 7:30 p.m. by Supervisor Smith with the Pledge of Allegiance. Members present: Smith, Freye, Eilers, Lombard and Rabe.

**Agenda Additions** – New Business A) New Copier for Town Hall; B) Picnic at the Park

### Minutes

**(A) Approval of June 12, 2017 regular meeting minutes** - Dan Lombard made a motion to approve the June 12, 2017 regular meeting minutes. Second by David Rabe. All in favor. Motion carried.

### Accounts Payable

**(A) Approve July Payables** - David Rabe wondered if we were getting any good out of the Orkin service. It has been awhile since anyone has opened the town hall for their service person. Art Grumm commented that they showed up during the last Board of Review meeting. Dick Smith will contact Orkin. David Rabe made a motion to approve the general fund payables in the amount of \$26,825.01 and the park fund payables in the amount of \$6,617.89. Second by Dan Lombard. Eilers, yes; Rabe, yes; Lombard, yes; Freye, yes; Smith, yes. Motion carried.

**Correspondence** –Miscellaneous correspondence was reviewed.

**Public Comment** – Mr. Glover works for Whitetail Ltd and wants to become a gun dealer for them so he could order guns as prizes/raffles for their fundraising dinners. He has completed law enforcement paperwork and interviews. He will not be selling guns, but will do gun checks for Whitetail Ltd. He wonders if he needs a special use permit to do this. The board reviewed the zoning ordinance. After discussion and input from Planning Commission Chairman, Art Grumm, it was determined a special use permit is not needed. As he is not opening a storefront, this would be considered a home based business and would be allowed without a special use permit.

### Reports

**(A) Financial** – General Fund \$222,364.61; Fire Fund \$58,184.19; Road Improvement Fund \$52,095.20, Park Fund \$59,318.84.

**(B) Zoning Administrator** – Report given by John Muchna. Issued one permit. Mr. Muchna advised it was an active month. He received a call from someone who wants to open a campground with wooden tents on 20 acres. There would be no plumbing. Mr. Muchna advised him he would have to apply for a special use permit. Another person called to see about building a garage to put their camper in. After a few follow up calls, this property owner wanted to add a 35' x 4' covered deck on the garage. Mr. Muchna spoke with John Glover and that issue has been resolved. He said someone was reported to be running a Bed and Breakfast in the township. Nothing could be seen by driving by, but the county is looking into it. We will wait to see what they find. A request for a land split has been received for an 87 acre parcel in the Ag Preservation District. The individual wants to add one acre to an existing two acre lot so that setback requirements can be met for a barn he wants to build. This was discussed with the board and Planning Commission Chairman, Art Grumm. All felt it met zoning requirements and would be okay.

- (C) **Planning Commission** - Report given by Art Grumm. Art has received 12 surveys to date. He is pleased that people are responding. The next meeting is scheduled for August 22, but will need to be rescheduled. A new date will be determined and posted on the website.
- (D) **Cemetery Committee** - Report given by Art Grumm. Mowing has occurred again and toppled stones have been put back up.
- (E) **Park** - Report given by Jesse Cisneros. The campground was full for the 4th of July holiday. It was the quietest Jesse can remember. A little girl was burned and taken to the hospital. Jesse reports it was accidental. The adults at the campsite were standing around the fire, when the little girl stumbled and fell into the fire. He wonders if there is anything we can do to prevent this. What is used at other campgrounds was discussed. It was determined all are about the same, including our campground. Jesse would like to see a limit on the number of dogs allowed on a campsite. He said one woman came in with six dogs. The board will look into that. He stated the Electric Forest crowd tried to get into the park, but overall he had no problems other than noise. Campers were complaining about loud radios, but it was coming from the event. We are losing a lot of aging trees. Jesse would like to see them removed and replaced.

### Unfinished Business

- (A) **Plan for Addressing Campers Not in Compliance with Park Ordinance - Extra Security?**  
A large group of campers, some of who did not follow the park ordinance and caused some problems last year, are returning between the first and second weekend in August. To help patrol the park and deal with offenders, it is felt hiring security personnel to help park management during that time frame would be beneficial. Two people per shift would be ideal. A member of the audience, who has experience in event security, offered to check his schedule and possibly work some days. He also suggested seeing if we can get reserve officers to work. Mary Freye made a motion to hire security to cover August 4 through August 12 from noon to 9:00 p.m. at whatever rate it takes to get them. Support by Dan Lombard. Smith, yes; Rabe, yes; Lombard, yes; Eilers, yes; Freye, yes. Motion Carried. David Rabe will be the contact person to be sure help will be in place.

People from this group also came into the park as visitors, moving from campsite to campsite, but never registering or paying. To help alleviate this problem, parking permits will be issued to campers and day use visitors. Park rules and regulations #2 state persons within the park shall: *Not be present in the park between the hours of 11:00 p.m. and 6:00 a.m. unless registered at a campsite. Visitors must leave the park by 11:00 p.m. The park entrance gate will be locked at 11:00 p.m.* To help ensure compliance, vehicles left in the day use parking area past 11:00 p.m., or that do not have a campsite permit, will be towed.

### New Business

- (A) **Copier at Town Hall** - The copier at the town hall is extremely old and barely works. Brenda Eilers would like to get a new one. Dick Smith stated he like the old copier and would be interested in taking it if we get a new one. A discussion of what was needed ensued. Brenda Eilers made a motion to let Dick Smith have the old copier and to purchase a new one for the township hall not to exceed \$400. Second by Dan Lombard. Lombard, yes; Eilers, yes; Smith, yes; Freye, yes; Rabe, yes. Motion carried.
- (B) **Picnic at the Park** - The annual Township Picnic will be held at Claybanks Township Park on August 6. Information was included with summer tax bills. Brenda Eilers is heading this up again and the board expressed their thanks for her work to make this event happen. Brenda would like help coming up with games. She would welcome help and can be contacted at [treasurer@claybankstownship.org](mailto:treasurer@claybankstownship.org).

**Supervisor Comments** - None. John Muchna asked if he could get input on what to do with the Iwema garage zoning permit. It was put on hold because the adjacent property owner was not notified of the ZBA hearing and did not have a chance to voice her opinion. Our township attorney suggested redoing the hearing to give her that opportunity. Dick Smith will contact her to see if she would like us to redo the hearing. If so, he will contact the ZBA chairman to set a date. Letters to property owners will be sent and notices will be placed in local newspapers, as required by law, if a new hearing will take place.

Adjournment - 8:40 p.m.

Respectfully submitted,

Mary A. Freye, Clerk